

LNP INSTALL - WIRELINE TO WIRELINE

Local Service Request LSOG Version 5 PTSI Field Requirements for Local Number Portability - Wireline to Wireline							
Field Number	Field Abbreviation	Field Name	Field Description	Data Characteristics	Usage	Notes	Valid Entries
1	CCNA	Customer Carrier Name Abbreviation	Identifies the COMMON LANGUAGE IAC code for the LEC submitting the LSR and receiving the confirmation.	3 Alpha	Required	The format and structure of this field is defined by ANSI in document T1.251, Identification of Telecommunications Service Provider Codes for the North American Telecommunications System. For a LEC who has not obtained a CCNA, enter "CUS" in this field.	
2	PON	Purchase Order Number	Identifies the LEC's unique purchase-order or requisition number that authorizes the issuance of this request or supplement.	16 Alpha Numeric	Required	A PON can be re-used after 2 years. Must match the PON on the other pages of the LSR. Supplemental orders must contain the same PON as the original order.	
3	VER	Version Identification	Identifies the LEC's version number.	2 Numeric	Conditional	Required on all supplemental orders. 1st revision is version 01, 2nd revision is version 02, etc. Must match the VER on the other pages of the LSR.	00-99
4	LSR NO	Local Service Request Number	Identifies the number that may be generated by the provider's mechanized systems, pre-assigned to the customer by the provider or manually assigned by the provider to identify a customer's request for service.	18 Alpha Numeric maximum	Conditional	Optional on supplemental requests to provide PTSI assigned service order number; otherwise prohibited.	
5	LOCQTY	Location Quantity	Identifies the number of service locations for the service requested.	3 Numeric	Optional	Separate LSRs are required for each distinct end user service address.	001 (One location)
6	HTQTY	Hunt Group Quantity	Identifies the quantity of hunt groups associated with this service request.	2 Numeric	Conditional	Required when a partial port of a hunt group is requested; otherwise prohibited.	
7	AN	Account Number	Identifies the main account number assigned by the LEC.	20 Alpha Numeric	Optional	If populated, must match the AN on the other pages of the LSR.	Account Number, N = New Account Number
8	ATN	Account Telephone Number	Identifies the account telephone number assigned to the end user.	12 Numeric (including 2 preprinted hyphens)	Required	Must match the ATN on the other pages of the LSR.	
9	SC	Service Center	Identifies PTSI's Service Center.	4 Alpha Numeric	Optional		SI69

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10	PG _ of _	Page_of_	Identifies the page number and total number of pages contained in this request.	4 Numeric	Required	Each LSOG form represents one page. The first part of this field must be populated with a "1". The second part of this field is dependent on the number of forms completed for this request.	
11	RESID	Response Identifier			Prohibited		
12	D/TSENT	Date and Time Sent	Identifies the date and time that the Local Service Request is sent by the LEC.	17 Alpha Numeric (including 3 hyphens)	Required	Must be within 30 days of the date the LSR was actually submitted.	
13	DSPTCH	Dispatch Required			Prohibited		
14	DDD	Desired Due Date	Indicates the LEC's desired due date.	10 Alpha Numeric (including 2 hyphens)	Required	See LSR Due Date Intervals at www.valortelecom.com , About VALOR, Wholesale Services, Due Date Intervals, LNP Due Date Intervals.	
15	APPTIME	Appointment Time			Prohibited		
16	DDDO	Desired Due Date Out			Prohibited		
17	NOR	Number of Requests	Identifies this LSR and the total quantity of Local Service Requests within a related group of orders being submitted.	5 Alpha Numeric (including a preprinted hyphen)	Optional	All locations and due dates must be identical for such grouping of like orders. First two positions denotes a specific number assigned by LEC; second two positions denotes the total number of related requests.	
18	APPTIME	Appointment Time			Prohibited		
19	DFDT	Desired Frame Due Time	Identifies the desired frame cutover time.	6 Alpha Numeric	Conditional	Required when Coordinated Hot Cut (CHC) field is populated; otherwise prohibited.	
20	PROJECT	Project Identification	Identifies the project to which the request is to be associated.	16 Alpha Numeric	Optional		
21	LSCP	Local Service Provider Change Prohibited			Prohibited		
22	CHC	Coordinated Hot Cut	Identifies that the LEC is requesting near seamless cutover activity.	1 Alpha	Conditional	Required when the LEC is requesting a coordinated hot conversion; otherwise prohibited.	Y = Yes
23	REQTYP	Requisition Type and Status	Identifies the type of service being requested and the status of the request.	2 Alpha	Required		CB = Number Portability/Firm Order

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24	ACT	Activity Type	Identifies the activity involved in this service request.	1 Alpha	Required		V = Conversion of service to new LSP
25	SUP	Supplement Type	A supplement is any new iteration of an LSR. The entry in the SUP field identifies the reason for which the supplement is being issued.	1 Numeric	Conditional	Prohibited on initial request; otherwise required.	1 = Cancel, 2 = New Desired Due Date, 3 = Other
26	EXP	Expedite	Indicates that expedited treatment is requested and any charges generated in provisioning this request (e.g., additional service order charges, engineering charges or labor charges if applicable) will be accepted.	1 Alpha	Conditional	Required when the Desired Due Date (DDD) field is populated with a date that is earlier than PTCI's LNP Due Date Intervals; otherwise prohibited.	Y = Yes
27	AFO	Additional forms	Indicates which additional forms are being submitted with this request.	5 Alpha	Conditional	Required when the associated request form(s) is (are) applicable and sent; otherwise prohibited.	Y in character position 1, Y in character position 3
28	RTR	Response Type Requested	Identifies the type of confirmation response requested by the CLEC.	1 Alpha	Required		C = Confirmation
29	CC	Company Code	Identifies the Exchange Carrier requesting service.	4 Alpha Numeric	Required	LEC's Service Provider Identification Code (SPID).	
30	NNSP	New Network Service Provider Identification	Identifies the Number Portability Administration Center (NPAC) Service Provider Identifier (SPI) of the new Network Service Provider.	4 Alpha Numeric	Conditional	Required when the NPAC SPI is different than the entry in the CC field; otherwise optional.	
31	ONSP	Old Network Service Provider Identification	Identifies the NPAC SPI of the current Network Service Provider.	4 Alpha Numeric	Optional		6944
32	AENG	Additional Engineering			Prohibited		
33	ALBR	Additional Labor			Prohibited		
34	SCA	Special Construction Authorization			Prohibited		
35	AGAUTH	Agency Authorization Status	Indicates that the LEC is acting as an end user's agent and has authorization on file.	1 Alpha	Required	Required to confirm that the LEC is authorized to act on behalf of the end user to provide service(s) as requested on the LSR.	Y = Yes (Authorization On File)

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36	DATED	Date of Agency Authorization	Identifies the date appearing on the agency authorization that was previously submitted to the LEC.	10 Alpha Numeric (including 2 hyphens)	Required	Date that the letter of agency was provided by the end user to authorize the LEC to act on his behalf. Date must be within 30 days of the date the LSR is submitted.	
37	AUTHNM	Authorization Name	Identifies the end user who provided the authorization.	15 Alpha Numeric	Required	Name of the individual who authorized the conversion of service.	
38	PORTTYP	Port Type			Prohibited		
39	ACTL	Access Customer Terminal Location			Prohibited		
40	AI	Additional Point of Termination Indicator			Prohibited		
41	APOT	Additional Point of Termination			Prohibited		
42	LST	Local Service Termination			Prohibited		
43	LSO	Local Service Office	Identifies the NPA/NXX of the local or alternate serving central office of the customer location or primary location of the end user.	6 Numeric	Optional		
44	TOS	Type of Service	Identifies the type of service for the line ordered.	4 Alpha Numeric	Required	1st character required, others optional. The type of service identifies the end user account as business, residential or government.	<u>1st character's valid entry:</u> 1 = Business, 2 = Residence, 3 = Government, 4 = Coin, 5 = Home Office
45	SPEC	Service and Product Enhancement Code			Prohibited		
46	NC	Network Channel Code			Prohibited		
47	PBT	Pot Bay Type			Prohibited		
48	NCI	Network Channel Interface Code			Prohibited		
49	CHANNEL	Channel Code			Prohibited		
50	SECNCI	Secondary Network Channel Interface Code			Prohibited		
51	RPON	Related Purchase Order Number	Identifies the PON of a related service request.	16 Alpha Numeric	Conditional	Optional in order to relate multiple requests for the same end user and due date; otherwise prohibited.	
52	RORD	Related Order Number			Prohibited		
53	LSP AUTH	Local Service Provider Authorization			Prohibited		
54	LSP AUTH DATE	Local Service Provider Authorization Date			Prohibited		

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55	LSP AUTH NAME	Local Service Provider Authorization Name			Prohibited		
56	LSPAN	LSP's Authorization Number			Prohibited		
57	CIC	Carrier Identification Code			Prohibited		
58	CUST	Customer Name			Prohibited		
59	NPDI	Number Portability Direction Indicator			Prohibited		
60	BI1	Billing Account Number Identifier 1	Identifies the service type of the Billing Account Number (BAN).	1 Alpha	Required		A = All services on this request, N = Number Portability (NP)
61	BAN1	Billing Account Number 1	Identifies the billing account to which the recurring and non-recurring charges for this request will be billed.	12 Numeric (including 2 hyphens)	Required	Enter the LEC's Billing Account Number assigned by PTSI.	
62	BI2	Billing Account Number Identifier 2			Prohibited		
63	BAN2	Billing Account Number 2			Prohibited		
64	ACNA	Access Customer Name Abbreviation	Identifies the COMMON LANGUAGE code of the LEC to which the bill is to be rendered.	3 Alpha	Required	The format and structure of this field is defined by ANSI in document T1.251, Identification of Telecommunications Service Provider Codes for the North American Telecommunications System. For a LEC who has not obtained a ACNA, enter "ZZZ" in this field.	
65	EBD	Effective Bill Date			Prohibited		
66	CNO	Case Number			Prohibited		
67	NRI	Negotiated Rate Indicator	Indicates that the LEC has negotiated special billing arrangements for this service.	1 Alpha	Optional		Y = Negotiated rates apply
68	BILLNM	Billing Name	Identifies the name of the person, office or company to whom the LEC has designated that the bill be sent.	25 Alpha Numeric	Required		
69	SBILLNM	Secondary Billing Name	Identifies the name of a department or group within the designated BILLNM entry.	25 Alpha Numeric	Conditional	Required when applicable.	

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70	TE	Tax Exemption	Indicates that the LEC has submitted a tax exemption form to PTCI.	1 Alpha	Optional		F = Federal, S = State/Province, C = County or Local, M = Municipal, A = F & S, B = F & C, K = F & M, D = F & S & C, E = F & S & M, G = F & S & C & M, H = S & C, I = S & M, J = C & M, L = Letter on file, N = Non exempt, P = S & C & M
71	EBP	Extended Billing Plan			Prohibited		
72	STREET	Street Address	Identifies the street of the LEC's billing address associated with the billing name.	25 Alpha Numeric	Required	Enter LEC billing address.	
73	FLOOR	Floor	Identifies the floor for the LEC's billing address.	10 Alpha Numeric	Conditional	Required when applicable.	
74	ROOM	Room	Identifies the room for the LEC's billing address.	10 Alpha Numeric	Conditional	Required when applicable.	
75	CITY	City	Identifies the city, village, township, etc. of the LEC's billing address.	32 Alpha Numeric	Required		
76	STATE	State	Identifies the two character postal code for the state/province of the LEC's billing address.	2 Alpha	Required		
77	ZIP CODE	Zip Code	Identifies the zip code or postal code of the LEC's billing address.	12 Alpha Numeric	Required		
78	BILLCON	Billing Contact	Identifies the LEC employee's name or LEC office to be contacted on billing matters.	15 Alpha Numeric	Required		
79	TEL NO	Telephone Number	Identifies the telephone number of the LEC's billing contact.	17 Numeric (including 3 preprinted hyphens)	Required		
80	VTA	Variable Term Agreement			Prohibited		

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81	INIT	Initiator Identification	Identifies the LEC's representative who initiated this request.	15 Alpha Numeric	Required		
82	TEL NO	Telephone Number	Identifies the telephone number of the initiator.	17 Numeric (including 3 preprinted hyphens)	Required		
83	EMAIL	Electronic Mail Address	Identifies the electronic mail address of the initiator.	60 Alpha Numeric	Conditional	Required when the FAX NO field is not populated.	
84	FAX NO	Facsimile Number	Identifies the fax number of the initiator.	12 Numeric (including 2 preprinted hyphens)	Conditional	Required when the EMAIL field is not populated.	
85	STREET	Street	Identifies the initiator's street address.	25 Alpha Numeric	Optional		
86	FLOOR	Floor	Identifies the floor of the initiator's address.	10 Alpha Numeric	Optional		
87	ROOM/MAILSTOP	Room or Mail Stop	Identifies the room or mail stop of the initiator's address.	10 Alpha Numeric	Optional		
88	CITY	City	Identifies the city, village, township, etc. of the initiator's address.	32 Alpha Numeric	Optional		
89	STATE	State/Province	Identifies the two character postal code for the state/province of the initiator's address.	2 Alpha	Optional		
90	ZIP CODE	Zip Code	Identifies the zip code or postal code of the initiator's address.	12 Alpha Numeric	Optional		
91	IMPCON	Implementation Contact	Identifies the LEC's representative or office responsible for control of installation and completion.	15 Alpha Numeric	Conditional	Required when Coordinated Hot Cut (CHC) is Y; otherwise optional.	
92	TEL NO	Telephone Number	Identifies the telephone number of the implementation contact.	17 Numeric (including 3 preprinted hyphens)	Conditional	Required if Implementation Contact field is populated; otherwise prohibited.	
93	PAGER	Pager Number	Identifies the pager number of the implementation contact.	25 Alpha Numeric	Optional		
94	ALT IMPCON	Alternate Implementation Contact	Identifies the LEC's alternative representative or office responsible for control of installation and completion.	15 Alpha Numeric	Optional		
95	TEL NO	Telephone Number	Identifies the telephone number of the alternate implementation contact.	17 Numeric (including 3 preprinted hyphens)	Conditional	Required if Alternate Implementation Contact field is populated; otherwise prohibited.	

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96	PAGER	Pager Number	Identifies the pager number of the alternate implementation contact.	25 Alpha Numeric	Optional		
97	DSGCON	Design/Engineering Contact			Prohibited		
98	DRC	Design Routing Code			Prohibited		
99	TEL NO	Telephone Number			Prohibited		
100	FAX NO	Facsimile Number			Prohibited		
101	EMAIL	Electronic Mail Address			Prohibited		
102	STREET	Street			Prohibited		
103	FLOOR	Floor			Prohibited		
104	ROOM/MAIL STOP	Room/Mail Stop			Prohibited		
105	CITY	City			Prohibited		
106	STATE	State			Prohibited		
107	ZIP CODE	Zip Code			Prohibited		
108	REMARKS	Remarks	Identifies a free flowing field which should be used to expand upon and clarify other data on this form.	160 Alpha Numeric	Required	To be used to convey order summary information. Required to specify end user name and/or end user service address on PTCI's end user account if different from end user account name and/or service address indicated on the LSR. Must describe the request. E.g. Port request. NOTE: ALL TNs and circuits on the current account MUST be provided on the LSR. However, you may indicate that all TNs and circuits not mentioned on LSR are to remain ACTIVE as is, provided they are not in a hunt group or Centrex group.	
109	LOCNUM	Location Number			Prohibited		
110	HNUM	Hunt Number	Identifies the Hunt Group as a unique number and each additional occurrence as a unique number.	5 Numeric	Conditional	Required if end user has a hunt group that will be affected when a partial port out is being requested.	
111	CB	Common Block			Prohibited		

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112	HA	Hunt Group Activity	Identifies the activity associated with the hunt group on this request.	1 Alpha	Conditional	Required when the HTQTY field is populated; otherwise prohibited.	N = New, E = Existing/No Change, C = Change to Hunt Group Sequence, D = Remove Hunt Group Arrangement
113	HID	Hunt Group Identifier	Identifies the Hunt Group.	12 Alpha Numeric	Conditional	Required when requesting a new hunt group on the numbers remaining with VALOR; otherwise prohibited.	N = New Hunt Group Identifier
114	TLP	Telephone Line Identifier Type	Identifies the type of entry in the TLI field.	1 Alpha	Conditional	Required when the HTQTY field is populated; otherwise prohibited.	T = Telephone Number
115	TLI	Telephone Line Identifier	Identifies the pilot number of a Multi-line hunt group.	14 Alpha Numeric	Conditional	Required to identify the pilot number of the hunt group remaining with VALOR; otherwise prohibited.	
116	HNTYP	Hunting Type Code	Identifies the type of hunting involved.	1 Numeric	Conditional	Required when the HA field is populated; otherwise prohibited.	2 = Sequential, 3 = Circular
117	HLA	Line Hunt Group Activity	Identifies the activity associated with the hunt group on this request.	1 Alpha	Conditional	Required when the HTQTY field is populated; otherwise prohibited.	N = New, E = Change Existing, D = Disconnect/Delete
118	HTSEQ	Hunting Sequence	Identifies the desired hunting sequence or range of hunt sequence.	10 Alpha Numeric	Conditional	Required when the HLA field is populated with "E"; otherwise prohibited.	
119	NOTYP	Number Type	Identifies the type of number entered in the HT field.	1 Alpha	Conditional	Required when the HLA field is populated; otherwise optional.	T = Telephone Number
120	HT	Hunting Telephone Number	Identifies the hunting number for this sequence in the Hunt Group.	17 Alpha Numeric	Conditional	Required when the HLA field is populated; otherwise prohibited.	